



Philothei Vestments

Altar Vestments



Church Linens

Philothei

P.O. Box 762, Clarkson, New York 14430

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Web Page: www.ChurchTailor.com

Christine Kerxhalli, Vestment Maker

Altar Vestments & Church Linens



Altar Coverings (also referred to as Church Linens or Altar Vestments) are custom made on our premises in the USA according to your church's unique requirements. Working with templates and custom drawings of your altar tables is our specialty. The Order Form that follows will help your church to custom design your Altar Vestments. Since we personally make all items, we can match all pieces of your church vesture including the Eucharistic Veils (2 chalice covers and an Aer) and Clergy Vestments which would provide your church with a unique coordinated vesture.

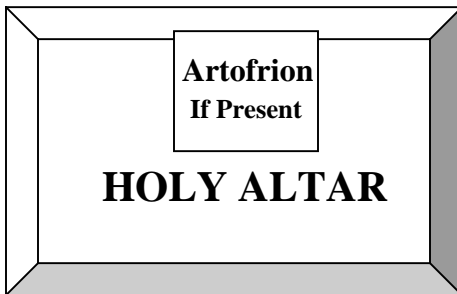
All fabrics shown in the Vestment Catalog are available for the making of Altar coverings. Refer to the vestment catalog for fabric offerings. Once you have chosen your fabrics and taken the measurements of the items at the Church that you would like coverings made for, contact us by mail or email at churchtailor@aol.com

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Mail this completed form to:
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Church Linens are custom made to order with any of the Ecclesiastical Brocade fabrics presented in the Vestments Catalog. Pricing depends on your needs and the fabric of choice. For a cost estimate, please choose your fabric and write measurements next to each diagram that applies. Also, please create your own diagrams, if what I have provided is not sufficient. If you have photographs of the Sanctuary showing the details of the shaping of the tables, please include those as well. All photographs will be returned to you, electronic images can be received by e-mail at ChurchTailor@aol.com

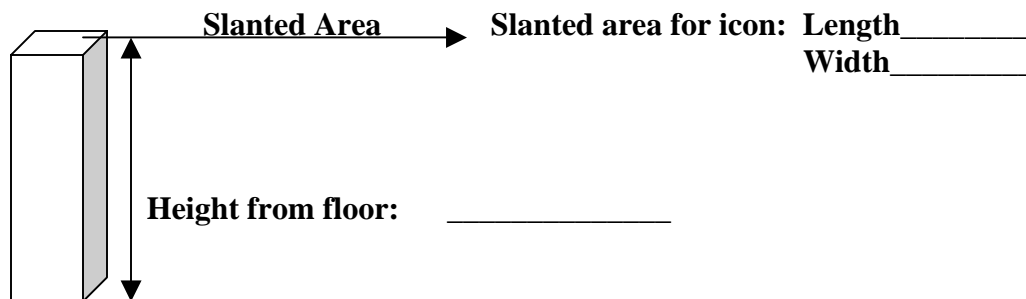


Altar: Length _____
Width _____
Drop of Cloth required on sides _____

Artofrion: (If one is present on Altar and you want an opening in the cloth to fit around it)
Length _____
Width _____

If there is an Artofrion and you want a hole cut in the cloth to accommodate it, please speak of it's positioning. Is it flush with the back of the altar or is it positioned several inches from the back of the Altar? Please give measurements and description of positioning on the Altar. Use the back of the form if necessary or send photographs/images to explain it more clearly. _____

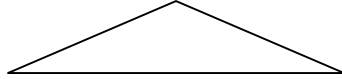
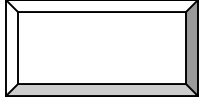
Analogian Stand



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PROSKOMIDI - Choose Shape - or draw what is currently in the Sanctuary.



Please give all dimensions in your drawing including any unusual shaping and if it is permanently fixed to the wall on any side. Please tell where you want the cloth to drop from...For Example, if triangular and two of the sides are permanently fixed to the corner of the wall, you want the cloth to drop only in the front, note this and put how much of a drop you would like. Photographs or electronic images are helpful if you have them.

Baptistry Altar and other tables:

If you have a Baptistry Altar and it is permanently fixed to the wall on one side, write this and give dimensions including the cloth drop you would like to have on all exposed sides. Make Drawings please - use the back of this form or submit additional pages. Photographs are excellent if available. Digital images may be accepted through e-mail as well at ChurchTailor@aol.com. All information you can submit is extremely helpful to receive an accurate price estimate.

Please give your name and contact information to receive a price estimate:

NAME: _____

CHURCH: _____

STREET ADDRESS: _____

CITY AND STATE: _____

TELEPHONE: _____ **E-Mail:** _____

Refer to Vestments catalog for fabrics and trims

FABRIC CHOICE: _____

TRIM CHOICE: _____

Company Policy

Pricing:

- All prices are subject to change without notice. All fabrics and trims featured are subject to availability.
- Because all products are made to order, all orders and purchases are final; items are not returnable; and, there are no refunds or exchanges. Orders must be prepaid in U.S. funds either through PAYPAL, or by personal check.

Sewing:

- All sewing is custom and prepared on a "first order in, first order out" basis. Generally, depending on the size and complexity of your order, you may expect to receive your items within 8 to 12 weeks. When your order is received and paid in full, you will be provided with an approximate completion date.
- For Vestments, religious apparel and Altar cloths, a measurement sheet must accompany Orders. Customers assume full responsibility for measurement errors. Alterations resulting from customer errors are billed at \$15 per hour with a 1-hour minimum; and, a minimum shipping charge of \$12.95 will also be billed to return the altered garment to the customer.
- For Ecclesiastical Garments not featured in our Catalogs and sewing for other Christian Religions: Commissioned work is billed at \$15.00 per hour with a 1-hour minimum plus the cost of materials.
- Repairs: We will replace linings, repair and tailor all Christian ecclesiastical vesture. The rate is \$15.00 an hour with a 1-hour minimum plus the cost of materials.

Shipping Costs:

- 5% is added to your order for Shipping and Handling Costs. \$12.95 is the minimum charge for shipping.

Sales Tax:

New York State Residents, who are not tax-exempt, are required to pay 8.00%. This will be applied to your order automatically unless you submit your tax exemption certificate prior to invoicing.